

# COLEMAN INDEPENDENT SCHOOL DISTRICT

## OFFICIAL MINUTES

### Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, December 16, 2019 at 5:33 p.m. in the school business office for the regular monthly meeting.

Present: Sandra Rose, Harold Skelton, John Casey, Becky Dobbins, Joshua Hale

Absent: Mark Martinez, Mike Barker

Others Present: Brandon McDowell, Superintendent; Diana Dobbins, High School Principal; Thomas King, Jr. High Principal; Joy Thompson, Elementary Principal; Kristi Greaves, Business Manager

Recorder: Mary Strickland

Minutes: Becky Dobbins made a motion to approve the minutes of the Regular Meeting of November 18, 2019. The second was made by Joshua Hale. Harold Skelton abstained. Motion passed 4-0.

### PUBLIC HEARING:

Financial Integrity Rating System of Texas (FIRST) Report: No one from the public addressed the board regarding the FIRST report. Coleman ISD received a Superior Rating for the 2018-2019 ratings based on school year 2017-2018 data.

### ACTION ITEMS:

2018-2019 Audit Report: Rick Rodgers, representing James E. Rodgers and Company, P.C., Certified Public Accountants, presented the 2018-2019 Audit Report. The district received an unmodified audit. Harold Skelton made a motion to approve the 2018-2019 Audit Report as

presented. John Casey seconded the motion. Motion passed 5-0.

Personnel – Consider Accepting Resignation from Personnel:

Becky Dobbins made a motion to accept the resignation from Gloria Allen effective December 20, 2019 as recommended by the administration. Joshua Hale seconded the motion. Motion passed 5-0.

Personnel – Consider Hiring Personnel for the 2019-2020 School Year:

A motion was made by John Casey to hire Elizabeth Berry for the 2019-2020 school year as recommended by the administration. Harold Skelton seconded the motion. Motion passed 5-0.

#### BOARD REPORT:

Principal Reports:

The principals each gave reports on their respective campuses.

#### DISCUSSION ITEMS:

86<sup>th</sup> Legislative Update Board Training:

Mr. McDowell reminded board members to complete the 86<sup>th</sup> Legislative Update board training if they had not already done so.

Superintendent Evaluation:

The superintendent's evaluation will be conducted at the January regular school board meeting. Mr. McDowell will provide the board with evaluation documents the first part of January.

#### INFORMATION ITEMS:

Purchase of SUV:

Mr. McDowell informed the board that he will be going out for bids to purchase a SUV and a school bus. Once the bids are received, he will present the bids for board consideration.

Team of 8 Board Training:

The Team of 8 Board Training will be held in conjunction with another training required by the board. Once the training is available, a date

will be set for the board to complete the training.

Hall of Honor Banquet:

The Hall of Honor Banquet will be held Saturday, February 1, 2020.

January Regular Board Meeting Date:

The January regular board meeting will be held Thursday, January 23, 2020 due to the MLK holiday on the 3<sup>rd</sup> Monday of the month.

Check Payment List:

The Board reviewed the check payments for the month of December, 2019.

Financial Board Report:

The Financial Board Report for November, 2019 was presented to the Board.

Financial Statement:

The Financial Statement as of November 30, 2019 was presented to the Board.

Adjournment:

The Board adjourned at 6:13 p.m.

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MARK MARTINEZ

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HAROLD SKELTON