

# COLEMAN INDEPENDENT SCHOOL DISTRICT

## OFFICIAL MINUTES

### Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, November 13, 2023 at 5:30 p.m. in the school business office for the regular monthly meeting.

Present: Mark Martinez, Sandra Rose, Becky Dobbins, Joshua Hale, Lee Morrison, Randy Turner

Absent: John Casey

Others Present: Brandon McDowell, Superintendent; Diana Dobbins, High School Principal; Thomas King, Jr. High Principal; Tim Richter, Elementary Principal; Kristi Greaves, Business Manager; Joy Thompson; Carrie Holloway; Michael Heath; Stephanie Heath

Recorder: Mary Strickland

Minutes: Sandra Rose made a motion to approve the minutes of the Regular Meeting of October 16, 2023. The second was made by Randy Turner. Voting for the motion were Sandra Rose, Joshua Hale, Lee Morrison and Randy Turner. Mark Martinez and Becky Dobbins abstained. Motion passed 4-0.

### ACTION ITEMS:

Personnel – Consider Hiring Michael Heath as High School Principal:

Becky Dobbins made a motion to hire Michael Heath as high school principal on an 11-month contract for 2023-2024 and 2024-2025 beginning January 2, 2024. Randy Turner seconded the motion. Motion passed 6-0.

Personnel – Consider Accepting Recommendations to Hire Personnel for the 2023-2024 School Year:

Becky Dobbins made a motion to hire Blair Phillips for the 2023-2024 school year beginning January 2, 2024. Joshua Hale seconded the motion. Motion passed 6-0.

Consider Authorizing a One-Time Extra-Duty Stipend for Current, Active CISD Employees:

Lee Morrison made a motion to approve the following one-time extra-duty stipend using ESSER III grant funds for current, active employees as follows:

- \$1,100 for full-time, regularly scheduled employees employed on or before August 16, 2023
- \$550 for full-time employees, regularly scheduled employees employed after August 16, 2023;
- \$550 for part-time employees, regularly scheduled for 15-20 hours per week;
- \$275 for part-time hourly employees, not regularly scheduled or working less than 15 hours per week.

Substitutes are not eligible for an extra-duty stipend.

Joshua Hale seconded the motion. Motion passed 6-0.

Consider Requesting Waiver of Participation for Summer Feeding Program:

Becky Dobbins made a motion to approve submitting to the district's local School Health Advisory Council (SHAC) written notice of the district's intention to request a waiver of participation for the summer feeding program. Joshua Hale seconded the motion. Motion passed 6-0.

Consider Approving Runnels County Tax Roll Calculations for 2023-2024:

Sandra Rose made a motion to approve the Runnels County Tax Roll Calculations for 2023-2024 as presented by the Runnels Central Appraisal District. Lee Morrison seconded the motion. Motion passed 6-0.

Cast Votes on Ballot for Election to The Board of Directors of the Coleman County Tax Appraisal District for the 2024 and-2025 Term:

Becky Dobbins made a motion that Coleman ISD cast 1,086 votes on the ballot for Joshua Hale for election of the Board of Directors for the Coleman County Tax Appraisal District for the 2024 and 2025 term. Sandra Rose seconded the motion. Motion passed 6-0.

Cast Votes on Ballot for Election to The Board of Directors of the Runnels Central Appraisal District for the 2024-2025 Term:

A motion was made by Becky Dobbins to cast 13 votes for Greg Schwertner for election to the Board of Directors of the Runnels County Tax Appraisal District for the 2024 and 2025 Term.

Randy Turner seconded the motion. Motion passed 6-0.

**BOARD REPORT:**

**Principal Reports:** The principals each gave reports on their respective campuses.

**INFORMATION ITEMS:**

**Intruder Detection Audit:** An intruder detection audit was conducted on November 9, 2023. There was a finding at the high school band hall. A correctional plan is required to be submitted to TEA.

**2013-2022 School District Property Value Study Appeals:** The 2013-2022 School District Property Value Study Appeals report was provided to the board.

**Community Thanksgiving Lunch:** The CISD Annual Community Thanksgiving Lunch will be held on Wednesday, November 15, 2023.

**CISD Hall of Honor:** The 2024 Coleman ISD Hall of Honor Banquet will be held on Saturday, February 10, 2024.

**Check Payment List:** The Board reviewed the check payments for the month of October, 2023.

**Financial Board Report:** The Financial Board Report for October, 2023 was presented to the Board.

**Financial Statement:** The Financial Statement as of October 31, 2023 was presented to the Board.

**Adjournment:** The Board adjourned at 5:57 p.m.

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MARK MARTINEZ

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BECKY DOBBINS