

# COLEMAN INDEPENDENT SCHOOL DISTRICT

## OFFICIAL MINUTES

### Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, August 13, 2018 at 5:30 p.m. in the school business office for the regular monthly meeting.

Present: Sandra Rose, Harold Skelton, John Casey, Becky Dobbins, Joshua Hale

Absent: Mark Martinez, Mike Barker

Others Present: Brandon McDowell, Superintendent; Diana Dobbins, High School Principal; Amy Flippin, Jr. High Principal; Joy Thompson, Elementary Principal; Kristi Greaves, Business Manager; Kathy Turner, media representative

Recorder: Mary Strickland

Minutes: Harold Skelton made a motion to approve the minutes of the Regular Meeting of July 16, 2018. The second was made by John Casey. Voting for the motion were Sandra Rose, Harold Skelton, John Casey and Josh Hale. Becky Dobbins abstained. Motion passed 4-0.

Becky Dobbins made a motion to approve the minutes of the Special Meeting of August 6, 2018. Harold Skelton seconded the motion. Motion passed 5-0.

### PUBLIC HEARING:

Public Hearing to Discuss Budget and Proposed Tax Rate:

No one from the public attended.

### ACTION ITEMS:

Adopt the Budget for the 2018-2019 School Year:

Josh Hale made a motion to adopt the budget for the 2018-2019 school year by fund and function as presented. Becky Dobbins seconded the motion. Motion passed 5-0.

Adopt Tax Rate for 2018:

Becky Dobbins made a motion to set the 2018 tax rate at \$1.17 per \$100 valuation for maintenance & operations for a total tax rate of \$1.17. Harold Skelton seconded the motion. Motion passed 5-0.

Closed Session:

The Board went into Closed Session at 5:40 p.m. under Texas Government Code Section 551.074 to discuss personnel. The Board came out of Closed Session and back into Regular Session at 5:54 p.m. with no action taken.

Personnel – Consider Accepting Resignation from Personnel:

Becky Dobbins made a motion to not accept the resignation submitted from Michelle Massey Jones on July 29, 2018 as recommended by the administration. Ms. Jones will be reported to the Texas Education Agency for abandoning her contract. Josh Hale seconded the motion. Motion passed 5-0.

Personnel – Consider Hiring Personnel for the 2018-2019 School Year:

Mr. McDowell previously approved the hiring of Glenda Cash for the 2018-2019 school year. There were no additional recommendations presented to the board.

Consider Approving Policy FNF(LOCAL) Student Rights and Responsibilities Interrogations and Searches:

A motion was made by Josh Hale to approve revised Policy FNF(LOCAL): Student Rights and Responsibilities Interrogations and Searches as presented. Harold Skelton seconded the motion. Motion passed 5-0.

Consider Approving T-TESS Appraisers and Appraisal Calendar for the 2018-2019 School Year:

Becky Dobbins made a motion to approve the T-TESS Appraisers and Appraisal Calendar for the 2018-2019 School Year as recommended by the administration. Josh Hale seconded the motion. Motion passed 5-0.

Consider Approving the Coleman ISD Comprehensive Safe School Plan for 2018-2019:

John Casey made a motion to approve the CISD Comprehensive Safe School Plan for 2018-2019 as recommended by the administration. Becky Dobbins seconded the motion. Motion passed 5-0.

Set Cafeteria Adult Meal Prices and Student Paid Lunch Price:

Josh Hale made a motion to set new cafeteria meal prices effective August 15, 2018 as follows:

Adult lunch price: \$3.75

All campus/students paid lunch price: \$2.75

Harold Skelton seconded the motion. Motion passed 5-0.

Consider Designating Vehicles as Surplus Property:

A motion was made by Becky Dobbins to designate the 2003 Ford Excursion and 2004 Chevrolet Suburban as surplus property as recommended by the administration. Josh Hale seconded the motion. Motion passed 5-0.

Consider Purchase of Vehicle:

Harold Skelton made a motion to approve the low quote for the purchase of a 2018 Suburban from Lawrence Hall Chevrolet in the amount of \$40,600.00 as recommended by the administration. John Casey seconded the motion. Motion passed 5-0.

Approve TASB Local Policy Update 111:

Motion to approve TASB Local Policy Update 111 affecting local policies:

- BBD(LOCAL): BOARD MEMBERS - TRAINING AND ORIENTATION
- CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES - FINANCIAL ETHICS
- CJA(LOCAL): Contracted Services – Criminal History
- DEA(LOCAL): Compensation and Benefits – Compensation Plan
- DHE(LOCAL): Employee Standards of Conduct – Searches and Alcohol/Drug Testing
- DI(LOCAL): Employee Welfare
- FEA(LOCAL): Attendance – Compulsory Attendance

Harold Skelton seconded the motion. Motion passed 5-0.

## BOARD REPORT:

Principal Reports: The principals each gave reports on their respective campuses.

## INFORMATION ITEMS:

2018-2019 Transfer Students: The list of approved student transfers for the 2018-2019 school year was presented to the board. As of August 8, 2018, there are 74 students transferring into Coleman ISD.

Student Handbooks: The Elementary Student Handbook was provided to the school board members. The high school and junior high school handbooks are available online.

Special Meeting to Approve Final Budget Amendments: The Board will meet Friday, August 31, 2018, at 7:45 a.m. to approve final budget amendments for the 2017-2018 school year.

New Faculty Meet & Greet: The New Faculty Meet & Greet will be held Wednesday, August 15<sup>th</sup>, at 3:00 p.m. in the CISD Board Room.

Staff Lunch: The staff lunch will be held Friday, August 17<sup>th</sup>, at 11:30 a.m.

Check Payment List: The Board reviewed the check payments for the month of August, 2018.

Financial Board Report: The Financial Board Report as of July, 2018 was presented to the Board.

Financial Statement: The Financial Report as of July 31, 2018 was presented to the Board.

Adjournment: The Board adjourned at 6:15 p.m.

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MARK MARTINEZ

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HAROLD SKELTON