

# COLEMAN INDEPENDENT SCHOOL DISTRICT

## OFFICIAL MINUTES

### Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, July 20, 2020 at 5:32 p.m. in the school business office for the regular monthly meeting.

Present: Sandra Rose, Harold Skelton, John Casey, Joshua Hale

Becky Dobbins arrived at 5:40 p.m.

Absent: Mike Barker, Mark Martinez

Others Present: Brandon McDowell, Superintendent; Kristi Greaves, Business Manager; Paul Martin; Gay Martin; Sarah Mason; Jacque Rosales; Kathy Turner, media representative

Recorder: Mary Strickland

Minutes: Harold Skelton made a motion to approve the minutes of the Regular Meeting of June 15, 2020. Joshua Hale seconded the motion. Voting for the motion were Sandra Rose, Harold Skelton and Joshua Hale. John Casey abstained. Motion passed 3-0.

Joshua Hale made a motion to approve the minutes of the Special Meeting of July 14, 2020. John Casey seconded the motion. Motion passed 4-0.

### PUBLIC HEARING:

Public Hearing on the CISD 2020-2021 Internet Safety Policies to Meet CIPA Requirements and Curriculum for Student Education of Appropriate Online Behavior to Meet FCC Regulations and Compliance:

No one from the public addressed the board.

## ACTION ITEMS:

Personnel – Consider Accepting Resignations from Personnel:

Mr. McDowell accepted resignations from Elizabeth Berry, Stacci Hamilton and Barbara Stewart. No action taken by the board.

Personnel – Consider Recommendations to Hire Personnel for the 2020-2021 School Year:

Mr. McDowell offered an employment contract to Dusty Erwin for the 2020-2021 school year. No action taken by the board.

Consider Approving Intent to Submit Asynchronous Instruction Plan Letter of Intent by End of September, 2020:

Becky Dobbins made a motion to approve intent to submit Asynchronous Instruction Plan Letter of Intent by the end of September, 2020. Joshua Hale seconded the motion. Motion passed 5-0.

Consider Approving Superintendent Submit Synchronous Attestation of Online Application:

John Casey made a motion to approve Superintendent submit Synchronous Attestation of Online Application. Joshua Hale seconded the motion. Motion passed 5-0.

Consider Approving UIL and Extra-Curricular Participation for At-Home Learners:

Becky Dobbins made a motion to approve Resolution Regarding Exclusion from Extra-Curricular Activities hereby approving the provision that a student or an interdistrict transfer student who is voluntarily participating in an all-remote instructional method, whether synchronous or asynchronous, shall not be permitted to participate in any extracurricular activity, practice or performance for the grading period in which the student is receiving all-remote instruction. Harold Skelton seconded the motion. Motion passed 5-0.

Consider Approving 2019-2020 Campus Improvement Plans:

Becky Dobbins made a motion to approve the 2019-2020 Campus Improvement Plans for Coleman High School, Coleman Jr. High School and Coleman Elementary as recommended by the administration. John Casey seconded the motion. Motion passed 5-0.

Consider Approving 2020-2021 Student Code of Conduct:

Joshua Hale made a motion to approve the 2020-2021 Student Code of Conduct as recommended by the administration. John Casey seconded the motion. Motion passed 5-0.

Consider Approving Revisions to TASB Policy EIC(LOCAL): Academic Achievement Class Ranking:

Harold Skelton made a motion to approve revisions to TASB Policy EIC(LOCAL): Academic Achievement Class Ranking affecting the calculation of class rank beginning with the graduating class of 2024. Becky Dobbins seconded the motion. Motion passed 5-0.

Consider Approving Special Education Shared Services Arrangement Agreement:

John Casey made a motion to approve the Special Education Shared Services Arrangement Agreement as recommended by the administration. Joshua Hale seconded the motion. Motion passed 5-0.

Consider Approving the Electronic Communications & Data Management Systems Student Internet Safety and Acceptable Use Policies for the 2020-2021 School Year:

Becky Dobbins made a motion to approve the Electronic Communications & Data Management Systems Student Internet Safety and Acceptable Use Policies for the 2020-2021 School Year as presented by the administration. John Casey seconded the motion. Motion passed 5-0.

Consider Approving the Electronic Communications & Data Management Employee Acceptable Use Policy for the 2020-2021 School Year:

John Casey made a motion to approve the Electronic Communications & Data Management Employee Acceptable Use Policy for the 2020-2021 School Year as presented by the administration. Harold Skelton seconded the motion. Motion passed 5-0.

Set Cafeteria Student Paid Lunch Price to Meet USDA Regulations:

Joshua Hale made a motion to set student paid lunch prices at \$3.00 to become effective the 1<sup>st</sup> day of school for the 2020-2021 school year. Becky Dobbins seconded the motion. Motion passed 5-0.

Consider Approving TASB Local Policy Update 115:

Becky Dobbins made a motion to approve TASB Local Policy Update 115 affecting policies:

- BF(LOCAL): Board Policies
- DIA(LOCAL): Employee Welfare - Freedom From Discrimination, Harassment, And Retaliation
- DMD(LOCAL): Professional Development - Professional Meetings And Visitations
- EI(LOCAL): Academic Achievement
- FB(LOCAL): Equal Educational Opportunity
- FD(LOCAL): Admissions
- FEB(LOCAL): Attendance - Attendance Accounting
- FFG(LOCAL): Student Welfare - Child Abuse And Neglect
- FFH(LOCAL): Student Welfare - Freedom From Discrimination, Harassment, And Retaliation
- FMF(LOCAL): Student Activities - Contests And Competition
- FNG(LOCAL): Student Rights And Responsibilities - Student And Parent Complaints/Grievances
- GF(LOCAL): Public Complaints

Harold Skelton seconded the motion. Motion passed 5-0.

Amend the Budget:

There were no budget amendments.

DISCUSSION ITEMS:

Termination of Pay Bus Route:

Due to current COVID-19 guidelines for the number of students allowed on a bus, and considering the current number of bus drivers and buses available, Mr. McDowell informed the board that the in-town pay bus route will not be available at the beginning of the new school year. The route will be re-evaluated as the school year progresses.

2020 TASA/TASB Joint Annual Convention:

The 2020 TASA/TASB Joint Annual Convention will be held in Dallas, October 2-4, 2020. At this time, no board members plan to attend.

#### INFORMATION ITEMS:

CISD Family Engagement Survey Results:

Mr. McDowell informed the board that parents of 549 students responded to the recent survey regarding school attendance in the fall. Parents representing approximately 29% of the students indicated they were either 'somewhat uncomfortable' or 'not comfortable' attending school on campus. This percentage was in line with statewide surveys. Parents and students will be asked to make a definitive choice the first week of August to start school by attending on campus or opt for remote learning.

Property and Casualty Insurance:

Mr. McDowell informed the board that they intended to go out for bids for property and casualty insurance but due to claims which occurred within the past 5 years, they were unable to do so. Therefore, they will remain with TASB for 2020-2021 coverage.

Date to Adopt Tax Rate and Hold Budget Hearing:

The date to adopt the tax rate and hold the budget hearing was set for August 17, 2020.

Date for Meeting to Approve Final Budget Amendments for 2019-2020:

The date to hold a meeting to approve final budget amendments for 2019-2020 was set for Monday, August 31, 2020 at 7:45 a.m.

Check Payment List:

The Board reviewed the check payments for the month of July, 2020.

Financial Board Report:

The Financial Board Report for June, 2020 was presented to the Board.

Financial Statement:

The Financial Statement as of June 30, 2020 was presented to the Board.

**ACTION ITEM:**

**Budget Workshop:**

A preliminary discussion of the 2020-2021 budget was held by the board, superintendent and business manager. No action was taken. A second budget workshop was scheduled for Monday, August 10, 2020.

**Adjournment:**

The Board adjourned at 7:45 p.m.

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MARK MARTINEZ

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HAROLD SKELTON