

# COLEMAN INDEPENDENT SCHOOL DISTRICT

## OFFICIAL MINUTES

### Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, July 20, 2015 at 5:30 p.m. in the school business office for the regular monthly meeting.

Present: Mark Martinez, Jody Payne, Rowdy Allen, John Casey, Sandra Rose

Absent: Mike Barker, Harold Skelton

Others Present: Royce Young, Superintendent; Diana Dobbins, High School Principal; Amy Flippin, Jr. High Principal; Joy Thompson, Elementary Principal; Karen Huff, Business Manager; Weldon Thompson; Jacque Rosales

Recorder: Mary Strickland

Minutes: John Casey made a motion to approve the minutes of the Regular Meeting of June 15, 2015. The second was made by Rowdy Allen and passed unanimously.

Sandra Rose made a motion to approve the minutes of the Special Meeting of July 13, 2015. Rowdy Allen seconded the motion. Voting for the motion were Mark Martinez, Rowdy Allen, John Casey and Sandra Rose. Jody Payne abstained. Motion passed.

### ACTION ITEMS:

Personnel – Accept Resignation from Personnel: John Casey made a motion to accept the resignation from Terese (Tess) Justiss. Rowdy Allen seconded the motion and it passed unanimously.

Personnel – Consider Hiring Personnel for the 2015-2016 School Year: Jody Payne made a motion to hire Eden Duquette, Kelsey Hobbs and Leslie Hooper for the 2015-2016 school year. John Casey seconded the motion and it passed unanimously.

John Casey made a motion to extend Zachery Ailshie's certification addendum to pass the exam for certification to August 21, 2015. Jody Payne seconded the motion and it passed unanimously.

Appoint Delegate and Alternate Delegate to the 2015 TASB Delegate Assembly:

Sandra Rose made a motion to appoint Jody Payne as Delegate and John Casey as Alternate Delegate to the 2015 TASB Delegate Assembly. Rowdy Allen seconded the motion and it passed unanimously.

Amend the Budget:

Jody Payne made a motion to approve the budget amendments. The second was made by Rowdy Allen and passed unanimously.

#### BOARD REPORT:

Summer Maintenance:

Mr. Young updated the board on the summer maintenance projects. Weldon Thompson stated that the cleaning crews were ahead of schedule.

#### DISCUSSION ITEMS:

Policy for Reimbursement for Leave Upon Retirement:

Mr. Young informed the board that a committee has been studying various options to compensate retiring CISD employees for unused leave. He also stated that most school districts already have adopted policies to compensate retirees for unused leave. He will present a proposal at the August board meeting.

High School Roof/High School Facility:

Mr. Young stated that the high school roof has experienced major leaks during the recent rains. He also said the chiller unit is 26 years old and is very unreliable. He recommended that due to the condition of the roof and age of the chiller, the both be replaced with financing provided by either financing through Government Capital or a bond election. He will provide financing proposals at the next meeting.

Parsons Roofing representatives Jeff Strain and Kevin Strain presented a proposal to replace the high school roof with a Duro-Last Roof. The elementary roof was replaced with a Duro-Last roof last spring.

Coleman ISD Chief of Police Position:

The current CISD Chief of Police position has not been officially vacated as of this time. It is expected that Jeromy Watson will resign to accept a new position in the near future.

Set Date to Budget Workshop:

A budget workshop will be held Monday, July 27, 2015 at 5:30 p.m.

Set Date to Adopt Tax Rate and Hold Budget Hearing:

The tax rate will be set and budget hearing will be held on Monday, August 17, 2015.

Set Date for Meeting to Approve Final Budget Amendments for 2014-2015:

The meeting to approve final budget amendments for 2014-2015 will be held on Monday, August 31, 2015 at 7:45 a.m.

TASB/TASA Joint Annual Convention:

Board members Jody Payne, John Casey and Harold Skelton plan to attend the TASB/TASA Joint Annual Convention in Austin, October 2-4, 2015.

#### INFORMATION ITEMS:

ACE Program Personnel:

Jacque Rosales, ACE Program Director, updated the board on new personnel changes for the upcoming school year. Emily Nash will move to the Coleman Jr. High Site Coordinator position, Heather Langley has been hired for the Coleman Elementary Site Coordinator position, and Jennifer Rutherford has been hired for the Santa Anna Elementary Site Coordinator position. She also informed the board that the ACE program served 1,449 students and provided 647 different activities during the 2014-2015 school year. Overall, the program has been very successful.

Update on Access Control System:

The access control system will be in place beginning of the 2015-2016 school year.

CISD Parking Lot Repair:

The parking lot repair began today.

Staff Luncheon:

The staff luncheon will be held Friday, August 21, 2015. Board members are invited to attend.

Check Payment List:

The Board reviewed the check payments for the month of July, 2015.

Financial Statement:

The Financial Report as of June, 2015 was presented to the Board.

Adjournment:

The Board adjourned at 6:38 p.m.

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MARK MARTINEZ

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HAROLD SKELTON