

# COLEMAN INDEPENDENT SCHOOL DISTRICT

## OFFICIAL MINUTES

### Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, May 22, 2017 at 5:32 p.m. in the school business office for the regular monthly meeting.

Present: Mark Martinez, Harold Skelton, Mike Barker, Becky Dobbins, Sandra Rose

Absent: John Casey, John Casey

Others Present: Skip McCambridge, Superintendent; Diana Dobbins, High School Principal; Amy Flippin, Jr. High Principal; Joy Thompson, Elementary Principal; Kristi Greaves, Business Manager; Mike Nunez; Paul Martin; Jacque Rosales; Weldon Thompson; Kathy Turner, media representative; Ben Runyan; Justin Whiteley; Kelsey Phillips; Terry Johnson

Recorder: Mary Strickland

Minutes: Becky Dobbins made a motion to approve the minutes of the Regular Meeting of April 17, 2017. The second was made by Mike Barker. Voting for the motion were Harold Skelton, Mike Barker, Becky Dobbins and Sandra Rose. Martinez abstained. Motion passed.

### ACTION ITEMS:

Certification of Elected Officers: Mark Martinez, President, certified Jody Payne as an elected officer for Place 1 on the Coleman ISD Board of Trustees, Mark Martinez as an elected officer for Place 2 on the Coleman ISD Board of Trustees and Johnnie Casey, Jr. as an elected officer for Place 3 on the Coleman ISD Board of Trustees.

Statement of Elected Officer: The Statement of Elected Office was administered to Mark Martinez, Place 2.

Oath of Office by Elected Officer: Mark Martinez took his Oath of Office for Place 2 on the Coleman ISD Board of Trustees.

Consider Accepting Board Member Resignations: Jody Payne, Place 1, and John Casey, Place 3, submitted their resignations from the Coleman ISD Board of Trustees effective immediately. Becky Dobbins made a motion to accept the resignations. Harold Skelton seconded the motion and it passed unanimously.

Election of Board Officers: Becky Dobbins made a motion to nominate Mark Martinez as President of the CISD Board of Trustees. Mike Barker seconded the motion and it passed unanimously.

Mike Barker made a motion to nominate Sandra Rose as Vice President of the CISD Board of Trustees. Becky Dobbins seconded the motion and it passed unanimously.

Mike Barker made a motion to nominate Harold Skelton as Secretary of the Coleman ISD Board of Trustees. Becky Dobbins seconded the motion and it passed unanimously.

Consider Approving Method of Filling Board Vacancies: Becky Dobbins made a motion that the Board of Trustees approve filling the Board vacancies left by the resignations of Jody Payne and John Casey by appointing a candidate to serve in each Place until the next regularly scheduled election. Harold Skelton seconded the motion and it passed unanimously.

Closed Session: The Board went into Closed Session at 5:40 p.m. under Texas Government Code Section 551.074 to consider and discuss possible candidates to fill the board vacancies. The Board came out of Closed Session and back into Regular Session at 5:47 p.m. with no action taken.

Personnel – Consider Accepting Resignations from Personnel:

Sandra Rose made a motion to accept the resignations from Briana Larson, Lance Larson and Lisa Warren. Becky Dobbins seconded the motion and it passed unanimously.

Personnel – Consider Hiring Personnel:

Becky Dobbins made a motion to hire Joshua Brister, LeeAnn Garcia, AshLeigh Garrett, Misty Bowers, Rebecca Hohmann and Celestina Perez as recommended by the administration. Harold Skelton seconded the motion and it passed unanimously.

Consider Recommendation to Hire Independent Auditor:

A motion was made by Sandra Rose to hire James E. Rodgers and Company, P.C. as independent auditors for Coleman ISD for the year ending August 31, 2017. Mike Barker seconded the motion and it passed unanimously.

Consider Approving Maintenance Bids:

Weldon Thompson, Director of Maintenance & Operations, presented the maintenance bids for 2017-2018. Harold Skelton made a motion to approve the maintenance bids as presented. Sandra Rose seconded the motion and it passed unanimously.

Consider Approving Bid for Purchase and Installation of Carpet:

Mike Barker made a motion to approve the bid from RSC Carpets, Fort Worth, TX, in the amount of \$33,300.00 for Carpet RFP-542017. Becky Dobbins seconded the motion and it passed unanimously.

Consider Approving Lease of Dell Laptops:

Becky Dobbins made a motion to approve the lease for 86 laptops from Dell in the amount of \$51,244.82 as recommended by Paul Martin, Technology Director. Sandra Rose seconded the motion and it passed unanimously.

Consider Approving TASB Policy 108:

Harold Skelton made a motion to approve TASB Policy Update 108 on first reading affecting policies:

- EF(LOCAL): Instructional Resources
- EFA(LOCAL): Instructional Resources - Instructional Materials
- EFAA(LOCAL): Instructional Materials - Selection and Adoption
- EHDB(LOCAL): Alternative Methods for Earning Credit - Credit by Examination with prior Instruction
- EIF(LOCAL): ACADEMIC ACHIEVEMENT - Graduation
- EL(LOCAL): Campus Charters
- GKB(LOCAL): Community Relations - Advertising and Fundraising

Sandra Rose seconded the motion and it passed unanimously.

Nomination of Local Board Member as a Candidate to Fill Position for the Region 15 seat on the TASB Board of Directors:

A motion was made by Mike Barker to nominate Becky Dobbins as a candidate to fill position for the Region 15 seat on the TASB Board of Directors. Harold Skelton seconded the motion and it passed unanimously.

## BOARD REPORT:

Principal Reports:

Joy Thompson reported on the progress of the proposed tuition based pre-kindergarten program. Elementary still has a Head Start teacher position and 3<sup>rd</sup> Grade Math teacher position open for the 2017-2018 school year.

Amy Flippin reported on the new motto Jr. High is implementing. The motto is “CIA” for Citizenship, Integrity, Achievement. The Jr. High counselor position is being changed to an assistant principal position for the 2017-2018 school year.

Diana Dobbins reported on the End of Course test results. Unofficial results are:

English I – 71% passing

English II – 75% passing  
Algebra I – 93% passing  
Biology – 97% passing  
U.S. History – 100% passing

Mrs. Dobbins commended her faculty and staff on their success.

TASB/Region 14 ESC Spring Workshop:

Harold Skelton reported on the TASB/Region 14 ESC Spring Workshop he attended on May 11<sup>th</sup> in Abilene.

#### DISCUSSION ITEMS:

Budget Workshop:

Mr. McCambridge will provide dates for budget workshops at the June board meeting.

Community in Schools:

Representatives from Community in Schools presented an overview of their program. CIS serves schools by providing full-time employees, social workers, and volunteers to assist with students, empowering them to stay in school and achieve in life. Coleman ISD would share in the cost of the program and will discuss funding during the budget process.

Facility Assessment:

Coleman ISD will have a Facility Assessment conducted during the 2017-2018 school year. It was discussed whether or not to use CADCO Architectural services to conduct the assessment.

TASB Summer Leadership Institute:

The TASB Summer Leadership Institute will be held June 15-17, 2017 in San Antonio. Mark Martinez, Sandra Rose and Skip McCambridge are registered to attend.

TASA/TASB Annual Convention:

The TASA/TASB Annual Convention will be held October 6-8, 2017 in Dallas. Board members Harold Skelton and Becky Dobbins indicated they would attend.

INFORMATION ITEMS:

- District of Innovation: The District of Innovation Plan will be presented for approval at the May 30<sup>th</sup> special board meeting.
- Staff Appreciation Breakfast: The Staff Appreciation Breakfast will be held Friday, May 26<sup>th</sup>, at 8:30 a.m.
- August Board Regular Meeting Date: The August regular board meeting date will be Monday, August 26<sup>th</sup>.
- Check Payment List: The Board reviewed the check payments for the month of May, 2017.
- Year to Date Budget vs. Expenditure/ Revenues Report: The Year to Date Budget vs. Expenditures/ Revenues Report was presented to the Board.
- Financial Statement: The Financial Report as of May, 2017 was presented to the Board.
- Adjournment: The Board adjourned at 6:52 p.m.

---

MARK MARTINEZ

---

HAROLD SKELTON