

COLEMAN INDEPENDENT SCHOOL DISTRICT

OFFICIAL MINUTES

Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, April 17, 2023 at 5:31 p.m. in the school business office for the regular monthly meeting.

Present: Sandra Rose, Becky Dobbins, John Casey, Joshua Hale, Lee Morrison

Absent: Mark Martinez, Matt Hadden

Others Present: Brandon McDowell, Superintendent; Diana Dobbins, High School Principal; Thomas King, Jr. High Principal; Justin Gartman, Elementary Principal; Kristi Greaves, Business Manager

Recorder: Mary Strickland

Minutes: John Casey made a motion to approve the minutes of the Regular Meeting of March 27, 2023. The second was made by Joshua Hale. Voting for the motion were Sandra Rose, Becky Dobbins, John Casey and Joshua Hale. Motion passed 5-0.

ACTION ITEMS:

Consider Accepting Resignation from School Board Trustee: Joshua Hale made a motion to accept the resignation from Matt Hadden, Place 6, on the Coleman ISD Board of Trustees effective April 17, 2023. John Casey seconded the motion. Motion passed 5-0.

Personnel – Consider Hiring Elementary Principal: Becky Dobbins made a motion to hire Timothy Richter as Elementary Principal on an 11-month contract for 2 years, beginning August 1, 2023 as recommended by the administration. Joshua Hale seconded the motion. Motion passed 5-0.

Personnel – Consider Accepting Resignations from Personnel:

Becky Dobbins made a motion to accept the resignations from the following:

- Allison Allen
- Karen Brownfield

effective the end of the 2022-2023 school year. Joshua Hale seconded the motion. Motion passed 5-0.

Personnel – Consider Hiring Personnel for the 2023-2024 School Year:

Mr. McDowell issued contracts to the following personnel for the 2023-2024 school year:

- Justin Hensley
- Sharon Kennedy
- Jacey Pannell
- Rachal Wyatt

Becky Dobbins made a motion to hire Denise Cervantez on an 11-month contract for the 2023-2024 school year as recommended by the administration.

Becky Dobbins made a motion to hire Glenda Cash, Barbara Cox and Ral Dees for the 2023-2024 school year as recommended by the administration.

Joshua Hale seconded both motions. Motions passed 5-0.

Consider Approving Food Service Management Contract with Southwest Foodservice Excellence, LLC for the 2023-2024 School Year:

A motion was made by Becky Dobbins to approve the Food Service Management Contract with Southwest Foodservice Excellence, LLC for the 2023-2024 school year as recommended by the administration. Joshua Hale seconded the motion. Motion passed 5-0.

Amend the Budget:

Joshua Hale made a motion to approve the budget amendments. The second was made by John Casey. Motion passed 5-0.

BOARD REPORT:

Report of School Board Member Continuing Education Credit Received to Date:

Sandra Rose, presiding officer, announced the board members' continuing education credits received to date.

- Joshua Hale has completed the required CEU's
- Becky Dobbins, John Casey and Matt Hadden have exceeded the required CEU's
- Lee Morrison, Mark Martinez and Sandra Rose are deficient in the required CEU's

Principal Reports: The principals each gave reports on their respective campuses.

INFORMATION ITEMS:

Air Conditioning Project: Mr. McDowell updated the board on the current air conditioning project. The K-8 building will be completed mid-summer. He is in the process of getting quotes for the high school building.

School Security Grant: The State has issued a grant for school security improvements. Mr. McDowell is getting bids for safety window film and various other items that address school security and safety.

End of 5th Six Weeks Enrollment: Total enrollment at the end of the 5th six weeks is 783. Coleman High School had 194 students, Jr. High had 257 students and Elementary had 332 students.

ESC Region 15 School Board Conference: The ESC Region 15 School Board Conference will be held in Fredericksburg, July 23-25, 2023.

TASB Summer Leadership Institute: The TASB Summer Leadership Institute will be held in San Antonio on June 14-17, 2023 and in Fort Worth on June 21-24, 2023.

Check Payment List: The Board reviewed the check payments for the month of April, 2023.

Financial Board Report: The Financial Board Report for March, 2023 was presented to the Board.

Financial Statement: The Financial Statement as of March 31, 2023

was presented to the Board.

Adjournment:

The Board adjourned at 6:10 p.m.

MARK MARTINEZ

BECKY DOBBINS