

# COLEMAN INDEPENDENT SCHOOL DISTRICT

## OFFICIAL MINUTES

### Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, March 24, 2014 at 5:32 p.m. in the school business office for the regular monthly meeting.

Present: Sue Sloan, John Casey, Mark Martinez, Rowdy Allen, Mike Barker, Billy Bledsoe, Jody Payne

Others Present: Royce Young, Superintendent; Richard Holloway, High School Principal; Amy Flippin, Jr. High Principal; Joy Thompson, Elementary Principal; Lorrie Payne, Curriculum Director; Karen Huff, Business Manager; Brad Ballard, Athletic Director; Drew Whittington, Government Capital; Don McKee, Reed, McKee & Co., P.C.

Recorder: Mary Strickland

Minutes: Jody Payne made a motion to approve the minutes of the Regular Meeting of February 17, 2014. The second was made by Mark Martinez. Voting for the motion were Sue Sloan, John Casey, Mark Martinez, Rowdy Allen and Jody Payne. Mike Barker and Billy Bledsoe abstained. Motion passed.

### ACTION ITEMS:

Certify Candidates are Unopposed for Election to Office for the Election Scheduled on May 10, 2014: Mark Martinez made a motion to certify candidates are unopposed for election to office for the election scheduled on May 10, 2014. Rowdy Allen seconded the motion and it passed unanimously.

Declare the May 10, 2014 CISD School Trustee Election Canceled: Mike Barker made a motion to declare the May 10, 2014 CISD School Trustee Election to be canceled. Rowdy Allen seconded the motion and it passed unanimously.

Consider Accepting the Novice ISD Financial Report for the Six Months Ended February 28, 2013: Don McKee, CPA representing Reed, McKee & Co., presented the Novice ISD Financial Report for the six months ending on February 28, 2013. Mike Barker made a motion to accept the Novice ISD Financial Report as presented by Reed, McKee and Co., P.C. Rowdy Allen seconded the motion and it passed unanimously.

Closed Session: The Board went into Closed Session at 5:45 p.m. under Texas Government Code Section 551.074 to discuss personnel. The Board came out of Closed Session and back into Regular Session at 6:18 p.m. with no action taken.

Personnel – Consider Recommendation to Hire Personnel for the 2014-2015 School Year:

Jody Payne made a motion to hire the high school personnel for the 2014-2015 school year as recommended by the administration. Rowdy Allen seconded the motion and it passed unanimously.

Mark Martinez made a motion to hire the junior high school personnel for the 2014-2015 school year as recommended by the administration. John Casey seconded the motion. Voting for the motion were Sue Sloan, John Casey, Mark Martinez, Rowdy Allen, Mike Barker and Jody Payne. Billy Bledsoe abstained. Motion passed.

Jody Payne made a motion to hire the elementary school personnel for the 2014-2015 school year as recommended by the administration. Rowdy Allen seconded the motion and it passed unanimously.

Personnel – Consider Accepting Resignations from Personnel:

A motion was made by Mark Martinez to accept the resignations from Jack Barber, Meagan Ogden, Jacqueline Miller, Rebecca Reid and Warren Ringland. Mike Barker seconded the motion and it passed unanimously.

Personnel – Consider Recommendations to Hire New Personnel for the 2014-2015 School Year:

Jody Payne made a motion to hire Nadir Dalleh for the 2014-2015 school year. Mike Barker seconded the motion and it passed unanimously.

Consider Approving the 2014-2015 School Calendar:

Mark Martinez made a motion to approve the 2014-2015 school calendar as presented with the first day of school being August 25, 2014 and the last day of school being May 28, 2015. Jody Payne seconded the motion and it passed unanimously.

Consider Approving State Waiver for Staff Development and Early Release Days for 2014-2015:

A motion was made by Jody Payne to approve the State Waiver for 3 Staff Development-General Days, 2 Staff Development-Subject Area days, and 6 early release days for the 2014-2015 school year. Rowdy Allen seconded the motion and it passed unanimously.

Consider Approving Purchase of Two Student Activity Buses Through BuyBoard Cooperative Purchasing:

Billy Bledsoe made a motion to approve the budgeted purchase of two activity buses through BuyBoard Cooperative Purchasing. Mike Barker seconded the motion and it passed unanimously.

Consider Approving Resolution from Government Capital to Finance Two Student Activity Buses:

A motion was made by Jody Payne to approve the Resolution from Government Capital to finance two student activity buses. Rowdy Allen seconded the motion and it passed unanimously.

Consider the Instructional Materials Allotment and TEKS Certification for 2014-2015:

Mark Martinez made a motion to approve the Instructional Materials Allotment and TEKS Certification for 2014 - 2015. John Casey seconded the motion and it passed unanimously.

Consider Approving Roofing Proposal from Parson's Roofing to Replace the Roof on the K-8 Building:

John Casey made a motion to approve the roofing proposal from Parson's Roofing to replace the roof on the K-8 building in the amount of \$483,752.75. This includes the installation of Duro-Last Roofing with a 20-year NDL warranty. Mike Barker seconded the motion and it passed unanimously.

Consider Approving Resolution from Government Capital to Finance Replacement of the Roof on the K-8 Building:

Drew Whittington, representing Government Capital Corp., discussed options for financing the purchase of the new K-8 roof. After an in-depth discussion of various options, Rowdy Allen made a motion to pay for the new K-8 roof out of fund balance. Mike Barker seconded the motion and it passed unanimously.

Consider Letting Bids for the Agriculture Production Facility:

John Casey made a motion to advertise for bids for the Agriculture Production Facility according to the specifications of SKG Engineering. Rowdy Allen seconded the motion and it passed unanimously.

Consider Approving TASB Policy Update 99:

Jody Payne made a motion to approve Local District Policy Update 99 affecting local policies:

- DBB(LOCAL): Board Internal Organization – Attorney
- BP(LOCAL): Administrative Regulations
- CFEA(LOCAL): Payroll Procedures – Salary Deductions and Reductions
- CK(LOCAL): Safety Program/Risk Management
- DAC(LOCAL): Employment Objectives – Objective Criteria for Personnel Decisions
- EHDC(LOCAL): Alternative Methods for Earning Credit – Credit by Examination Without Prior Instruction
- FFF(LOCAL): Student Welfare – Student Safety
- FFH(LOCAL): Student Welfare – Freedom from Discrimination, Harassment, and Retaliation

Mike Barker seconded the motion and it passed unanimously.

Amend the Budget:

Mike Barker made a motion to approve the budget amendments. The second was made by Mark Martinez and passed unanimously.

DISCUSSION ITEMS:

TASB/Region 14 ESC Spring Workshop:

The TASB/Region 14 ESC Spring Workshop will be held in Abilene on May 15, 2014.

2014 Summer Leadership Institute/TASB Convention:

The TASB 2014 Summer Leadership Institute will be June 19-21, 2014 in San Antonio. Rowdy Allen, Mike Barker, Billy Bledsoe, John Casey and Mark Martinez indicated they would attend.

The TASA/TASB Annual Convention will be September 25-28, 2014 in Dallas. Sue Sloan and Jody Payne indicated they would attend the annual convention.

INFORMATION ITEMS:

Coleman Elementary Improvement Survey Results:

The Coleman Elementary Improvement Survey Results were presented to the board. The results were 84% positive.

Early Graduates and Senior Activities:

Rowdy Allen questioned why early graduates could not participate in senior end-of-year activities. Richard Holloway explained the current policy and the reasons it is in place. He stated that once students graduate they are no longer students of Coleman High School and they no longer have to follow the same rules or guidelines as enrolled students.

Novice Property Bids:

The bids on the Novice ISD properties will be opened Tuesday, April 1<sup>st</sup>, at 10:00 a.m. in the CISD Administration Office. Board members were invited to attend the opening.

Basketball Playoff Games Report:

A financial report was presented reflecting the seven basketball playoff games hosted by Coleman ISD.

Check Payment List:

The Board reviewed the check payments for the month of March, 2014.

Financial Statement:

The Financial Reports for January 31, 2014 and February 28, 2014 were presented to the Board.

Adjournment:

The Board adjourned at 7:35 p.m.

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SUE SLOAN

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MARK MARTINEZ